Parents and Friends Meeting

Wednesday, 10th June 2015

Meeting commenced with a Prayer: 7:20pm

Introduction of Committee and Staff:

Attendees

Parents and Friends: Dion Flanagan (President), Selina Munro (Vice President), Lizzie Donovan (Treasurer), Kate Broadhurst (Secretary), Toni McGinniss, Joanne Brooks, Melissa Dance, Caterina Thompson, Angela Cassidy, Melanie Crayford, Danielle Milic, Briar Ayliffe, Jayne Duffy and Martina MacFarlane.

Staff: Elaine Doran, Joe Sandric, Anne Blythe-Cooper, Julie Osborne and Catherine Sandric.

Apologies

Brendan Gill, Leanne Prichard, Bec Sward, Caroline Jager and Philippa Morgan.

Confirmation of Previous Minutes

The 13th May 2015 Meeting Minutes were confirmed as True and Accurate.

Moved by: Danielle Milic  Seconded by: Angela Cassidy

President’s Report

Dion reported that since previous President’s report there has been two Sausage Sizzles held, one at the Kingston Campus and one at Huntingfield Campus, as well as the Mother’s Day Stall at both campuses. Dion advised that further details about these events would be given during agenda items.

Treasurer’s Report

Account Balances

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<tr>
<td>General Account as at 10th June 2015</td>
<td>$23,193.34</td>
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<tr>
<td>Fair Account as at 10th June 2015</td>
<td>$ 251.67</td>
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• Decrease in the General Account balance from $32,350.19 in December to $23,193.34 due to the $9529.90 committed so far for funding submissions, as well as $320 reimbursement for the school plaque.

• All expenses for the Mother’s Day Stall have been claimed and a profit of $1441.86 has been banked. As well as profit from the Sausage Sizzle at Kingston Campus of $842.25.

**Principal’s and Director’s Reports**

**Principal’s Report - Elaine Doran**

• Reported that there are many events and activities coming up in the last four weeks of term, including cross country carnivals, St Aloysius Day Mass and activities,

• Advised that a letter will be coming home soon regarding next term’s optional Parent/Teacher interviews.

• Thanked the P&F for the funding provided for many projects and resources, the staff for all their hard work and Brendan and Joe for their positive and effective leadership.

• Angela added that as a parent she would like to pass on her thanks to staff for all their support, and their support of the P&F including attending P&P meetings.

• Please see Appendix B (located at the end of the minutes) for the detailed report.

**Joint Director’s Report - Joe Sandric**

• Joe thanked P&F particularly for recent Sausage Sizzles. Lovely to have parents that provide these opportunities for the students. Corina and Lisa (Sausage Sizzle Coordinators - HC) are keen to have ‘understudies’ to work with them as this is their last year. Joe advised it’s easy as it’s all set up for you, students preorder. If interested in being part of the HC Sausage Sizzles please get in touch with Joe or P&F committee.

• Staff at both campuses are currently busy writing Mid Year Reports.

• Joe reported that a number of Grade 9 & 10 students participated in the UTAS Business Challenge. They had 8 deadlines they had to meet over the week and it was a great opportunity to give them a look at uni life. There were 3 groups entered from St Aloysius, the most of any school and one group won the competition.

• Joe thanked Andrea Watt who worked with the students for most of the week, and the experience was a good window for Joe and Andrea to see how they can prepare students for uni.

• Toni commented that it was commendable that the group of students take time to do this and make up the weeks school work missed in their own time. Joe commented that Edmodo is a big help in this regard for students to catch up.

• Joe also noted that Edmodo is very similar to what will be used in a tertiary situation, so by using Edmodo at the College students will be familiar with this learning tool.

• Elaine noted that it is very important for the College to provide students with the opportunities for these types of challenges, as most students are likely to go on to uni or tafe after Grade 12, and well done to all those involved as it was a lot of work.

**Pastoral Report**

• Masses/Prayer Services: A beautiful Mother’s Day Mass at KC, all classes at KC have begun daily meditation after lunch. Next Thursday 18th June St Aloysius Day Mass in the Huntingfield Gym at 9:30am.

• The children currently preparing for Confirmation will receive the Sacrament of Confirmation on Tuesday 23rd June at 7pm.

• The recently held Parish Luncheon was a wonderful celebration of our community and Anthony from the Parish was the guest speaker.

• Parish Youth Pizza Night was held 29th May and was a fun night, the next Parish Youth Group will be held Friday 24th July at 7pm. Students in Grade 7-12 are welcome to come along.
• Thanks to all who supported the Live Below the Line campaign in any way. The Vinnies Rice Lunch hosted by the Vinnies/Mini-Vinnies students raised $80 for the campaign.
• 'Beanies for Nepal' organised by the HC Faith and Mission leaders to raise money for those affected by the earthquakes. All students can wear a beanie for a gold coin donation, with money raised going to Doctors Without Borders.
• Thank you to all families who have donated to the Vinnies Blanket Drive, donations can still be made to the office this week.
• Vinnies/Mini-Vinnies Sleep Out is Friday June 19th. It is hoped students can get some sponsors for their sleep out with all money raised going to Loui’s Van.
• The Grade 10 CSYMA class have has a Q and A session with visiting members of a Mission Team from America and will lead a session on Confirmation for all Grade 4 classes next week.
• Contact Leanne if you would like to borrow any books from the Parent Resource Library.
• Please see Appendix C (located at the end of the minutes) for the detailed report.

Business Arising from Previous Minutes

8.1 Deferred Funding Submissions

<table>
<thead>
<tr>
<th>APPLICANT</th>
<th>REQUEST</th>
<th>AMOUNT</th>
<th>DISCUSSION &amp; OUTCOME</th>
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| Catherine Sandric | To repair and restore the prayer garden at the Kingston Campus. | $4958.50 | Quote obtained to fix drainage around prayer garden is $2105. Catherine hasn’t heard from Parish Finance Committee but they may be able to pay for the fencing, but she doesn’t think they have a lot of funds available to spend on the Prayer Garden. Dion suggested voting to approve $5000 towards Prayer Garden, with drainage to be done first and then allowing the restoration of the Prayer Garden to get underway.  
Approved - All to the value of $5000  
Opposed - None |
| Simon Eade and Anne Blythe-Cooper - HC | Guitar amplifiers, a decent PA system and general equipment to boost current sound and lighting. Performance equipment needed for use in performances, drama, school assemblies and College Mass. Currently College is hiring or borrowing gear when needed for a large performance. | $5189 | Was noted that the request is for equipment to be used for major events and would be stored and kept appropriately, ensuring the longevity of the items. Query raised as to whether 1 choir mic would be sufficient, suggestion was made to round the amount up to $5400, to allow for an extra 2 choir mic’s to be purchased.  
Approved - All to the value of $5400  
Opposed - None |
| KC Teachers | Drying Racks for each classroom that currently does not have one. 10 in total, Grade 4 x2, Grade Three x 3, Kinder x 1, Grade Two x 3 and Prep x 1 | $2000 | Approved - All to the value of $2000  
Opposed - None |
8.2 Mother’s Day Stall Update
• Martina reported that this year 1300 gifts were purchased, of which 1060 were sold. Of the 240 gifts left a lot were earrings. Martina made the proposal that as she was able to purchase them at such a good price, 300 earrings for $100, to donate those leftover to the fair to sell on the Craft Stall.
• Breakdown of gifts sold was 615 at KC and 450 at HC.
• Martina advised that the total spent on gifts and packaging was $2300, total made was $3780, with a profit of $1480.
• Martina commented that she felt there was a lot of work for not much profit. Angela remarked that it’s not just about fundraising but about giving students joy and that $1480 was a great amount.
• Martina advised that she had investigated how other schools run Mother’s Day Stalls, with some asking for gifts to be donated, others pre order or families donate a gift. Martina felt that none of these options would be a better way.
• Elaine added that she felt the Mother’s Day/Father’s Day Stalls were very important, that even students at HC love them and the importance of these two events is not about the funds raised.
• Briar commented that having the gifts already wrapped was very important. Saves children going home and asking parents or older siblings to help them wrap the gift.
• Martina commented that as well as the students benefiting she has gained as well. Through co-ordinating the stall she has got to know people she normally wouldn’t know. There was lots of organising involved but had lots of offers to help and Martina thanked everyone who helped.
• Martina raised the issue that she went from having 7 volunteers to 3 to help on the stall at HC because it clashed with the Mother’s Day Mass and those that had volunteered didn’t find out until the night before. The suggestion was made that next year perhaps having the stall at lunchtime instead of recess would be better.

8.3 Entertainment Book Update
• Melanie reported about $3000 raised so far from Entertainment Books and two families from the College did not buy a book but made a donation of $13 to the P&F.
• Advised that of the original books issued only 14 remain outstanding, Melanie thanked Mylinda and Mel for their time making phone calls to chase up the outstanding books.
• The number of books sold is about the same amount as last year and that getting them out early makes a big difference in the number that are sold.

8.4 Mid Year Function Update
• Dion reported that Ronnie had the Mid Year Function well underway and that any information that needed to be passed on before the next meeting will go out via the Grade Reps.

8.5 Sausage Sizzle Update
• Selina reported that it was a huge learning experience and thanked Danielle Milic, Toni McGinniss, Tanya Griggs, Ronnie Palmer, Paul Delphin and Colleen Munro for all their hard work and help on the day.
• Selina advised that the left over food that had been cooked was donated to Kingborough Helping Hands.
• Jo raised the issue that her son and other children in his class lost their paper bags to collect their ice-cream. Selina said they didn’t have tokens like they have used in the past but will next time.
• Query was raised as to how Selina and Martina felt the day went having both Sausage Sizzle and Mother’s Day Stall together. Neither felt it was ideal, and that it meant you were asking a lot from families.
• Elaine reported that for the teachers it was good, as it meant only one day was being interrupted.
• Toni raised that having two events running together meant not only are we asking for money but also enough volunteers to help with both events.

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**Agenda Items**

9.1 St Aloysius College and Parish Fair

• Angela reported that lots has been happening with two fair meetings already held. Jo has been busy confirming stallholders and a flyer will come out this week listing which stalls require a co-ordinator. The main one being Plant Stall Coordinator and a job description for this role will be included on the flyer.

• Fundraising will start early for the fair to spread it out. Last day of Term 2, Friday 3rd July will be free dress day for Sweet Stall. This has been done for the last 3 years and works really well. This year will also be asking Parish for donations towards the Sweet Stall.

• Bring a Bag day which is very popular will also happen again this year, proposed date is Friday 24th July (first week of Term 3). This year won’t be free dress, instead bringing a bag will earn House points for HC students and class Dojo points for KC students.

• Angela advised that this year collection days will only be on Fridays and collection notices with the details will be displayed at both campuses.

• Angela reported that there will be a new stall this year, Grocery Raffle (similar to Tombola). This will also be a free dress day and students will be asked to bring a grocery item for the stall.

• Jayne queried what stalls were still in need of coordinators, Angela advised that as well as Plant Stall Coordinator, they also need coordinators for Snow Cones and Mobile Drinks.

• Query was raised as to whether the capital works at Huntingfield would impact the fair. Elaine advised that the area would be fenced off and wasn’t used for last years fair so would not be a problem.

• Martina asked if anyone has been confirmed as understudy for Fair Coordinator. Angela advised that Duncan MacFarlane and Jimena Strk had both expressed interest.

• Martina queried whether the College bus would again be used as a shuttle service from the Parish carpark. Angela confirmed that it would be and they would be promoting this more this year to both Parish and College families.

• Kate asked if the small cake stall after Mass in the Church would happen again this year for Parishioners not able to go to Huntingfield. Angela would confirm with members of the Parish who organised this last year, but thought that it probably would, and reported that last year $200 was raised, as well as allowing Parishioners to donate baked goods.

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**Correspondence In/Out**

External
Moon and Back School Gifts
Smart Gift Ideas
Australian Parents Council Review

Internal

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**Grade Representative Items**

• Julie advised that a parent had asked her to raise the possibility of having bench seats or a grandstand installed at the soccer/football ovals at Huntingfield. Currently there is no seating and the parent felt that it would be good to have some where for parents and children to sit and
support and encourage children playing. Dion queried whether seating would be a health and safety issue. If viable, a funding submission application would need to be submitted. Elaine advised that it is not something the College has looked into, would be concerned about vandalism/skateboarders outside school hours, as there have been some problems with this at HC. Elaine thought seating would be quite costly and that the health and safety aspect would have to be the first avenue to be investigated thoroughly.

General Business

- Advised that Funding Submissions - Round 2 due to be held at August meeting will be postponed to the September P&F meeting September 9th, as money raised from Mid Year Function and Father’s Day Stall will go towards money P&F have available to fund Round 2 submissions.

Next Meeting 12th August 2015 - 7:20pm
Meeting concluded: 9:07pm

Minutes

Prepared by: Kate Broadhurst

ACTION LIST

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<td>Welcome BBQ</td>
<td>Review list of improvement ideas- Add to Dec 15 Agenda</td>
<td>P&amp;F Executive Committee</td>
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<td>Producing a School Calendar with one class per grade.</td>
<td>Review as fund raising option for 2016</td>
<td>President</td>
<td>March 2015 Meeting</td>
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<td>Krispy Kreme Donut Drive</td>
<td>Review as fund raising option for 2015</td>
<td>President</td>
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<td>March 2013</td>
<td>Business Calendar 2016</td>
<td>Find Co-ordinator for 2016</td>
<td>President</td>
<td>March 2015 Meeting</td>
<td>N/A. Deferred to 2015 2016 Calendar</td>
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Appendix B

PRINCIPAL’S REPORT
ST ALOYSIUS CATHOLIC COLLEGE P&F MEETING
WEDNESDAY 10TH JUNE 2015

STAFF NEWS … …
Mrs Ann Menezies, our Visual Arts and Photography teacher will be taking maternity leave from 22nd June until the end of the 2015 school year. Mrs Jenna Magnus has been appointed to replace Mrs Menezies during that time.

THANK YOU … …
- To the P&F Association for the funding you have provided for many projects and resources that will benefit students at both campuses.
- To the staff for their sustained work in ensuring that all students have educational, physical and social opportunities throughout the term. They have been working very hard on ensuring that the mid-year reports reflect the capabilities of the students.
- To Brendan Gill and Joe Sandric for their positive and effective leadership at their respective campuses. Joe and Brendan are truly supportive of the College Leadership Team, the staff, the students and parents.

With only 4 weeks left of Term 2 (hasn’t it gone quickly), there are still many events and activities for staff, students and families:

Thursday 11th June
- HC assembly at 10.20am
- KC assembly at 2.00pm

Friday 12th June
- Southern Catholic Primary Schools Cross Country Carnival at Rokeby Police Academy
Monday 15th June  College Board Meeting at 6.00pm
Wednesday 17th June  Guilford Young College Pathways Expo
Friday 19th June  St Aloysius Day Mass and Activities
Tuesday 23rd June  Grade 3 & 4 classes are going to a TSO concert
                    Confirmation at 7.00pm in the Church
Wednesday 24th June  Homunculus Drama Workshop for Grade 8, 9 & 10 at the
                    Huntingfield Campus
                    Primary All Schools Cross Country Championship at Symmons Plains
Friday 26th June  Grade 5 & 6 Round Robin Football and Netball. Football with
                    St James Catholic College & Sacred Heart Catholic School will
                    be at the HC and the KC ovals. Netball will be at Creek Road.
                    Disco at the HC; Grade 5 & 6 from 4.00pm – 5.00pm; Grade 7 & 8 from 5.30pm – 7.15pm;
                    Grade 9 & 10 from 7.30pm – 9.30pm.
Tuesday 30th June  Mid –Year reports will be issued to parents/guardians
                    VET/Careers Day
                    Secondary All Schools Cross Country Championship at Symmons Plains
Thursday 2nd June  HC end of term assembly at 10.20am
Friday 3rd July  Free Dress Day and gold coin donation for the Sweet Stall
                KC end of term assembly at 2.00pm
                Grade 11 enrolments for 2016 at GYC close.
                Term 2 concludes.

Elaine Doran
9th June 2015.
Appendix C  
PASTORAL ASSOCIATE REPORT - May/June 2015  
COLLEGE/PARISH LINKS: Masses/Prayer Services:

**Mothers’ day Mass:** We had a very beautiful Mothers’ Day Mass at the Kingston Campus with many mothers and grandmothers attending, and staying on for a cuppa afterwards. Special thanks to Carol Reynolds and the children in 4R for preparing the Mass, and for making the lovely tissue flower gifts.

*Christian Meditation:* All classes at the Kingston Campus have begun daily meditation after lunch. Many staff have already commented on how calming and settling it is to walk in to the music and sit down and meditate. Thanks to our staff and students for supporting this important initiative, and special thanks to our Grade Four Faith and Mission Leaders who lead meditation each day on the PA.

*St. Aloysius Day Mass:* Next Thursday 18th June, we will be celebrating the Feast of St. Aloysius, our Patron Saint. Parents are warmly invited to join us for our Feast Day Mass at 9.30am in the Huntingfield Gym which will be followed by our annual St Aloysius Has Talent talent show. We hope to see many of you there.

**Sacramental Program:** There are around 30 children currently preparing to receive the Sacrament of Confirmation. Our Saturday afternoon sessions have been very well attended. Our last Saturday session is on this Saturday from 4-6pm. These children will receive the Sacrament of Confirmation on Tuesday 23rd June at 7pm, with a rehearsal the night before at 7pm. There will be a special supper after Confirmation and families are asked to bring a plate of something to share. Special thanks to Carol Reynolds for
her assistance with the Sacramental Program.

Parish Luncheon: A couple of weeks ago, over 110 people gathered in the Sisters of Charity Centre for our Parish luncheon. It was a wonderful celebration of our community. Anthony from the Parish was the guest speaker who spoke about his journey to the priesthood. Thanks to the College families and staff who attended, the Parish Pastoral Council for organising the event and special thanks to Natasha Harris and her amazing VET hospitality students for decorating the tables, serving drinks and clearing up. It was a wonderful example of our strong College/Parish links.

Parish Youth Pizza Night: On Friday the 29th of May, there was a Parish Youth Group meeting held in the meeting room underneath the church at the Kingston Campus. 17 students came from six different schools - including St Aloysius, St Mary’s College, Kingston High, and GYC, and they had great fun eating pizza, playing games and discussing what they would like to do in the group. Some of their ideas included having weekend fundraisers, having a movie night, and doing a bushwalk.

Our next Parish Youth Group will be held on Friday 24th July at 7pm. Any students from Grades 7-12 are most welcome to come along!

OUTREACH:

*Live Below the Line:* At the beginning of May, a small group of students and staff took on the challenge of living on $2 a day for food for five days to stand in solidarity with the 1.2 billion people in the world who have to do this every day. They all did a fantastic job and raised funds to support the Oaktree Foundation’s educational programs in Timor Leste and Cambodia. Thanks to all those who supported this campaign in any way.

*Vinnies Rice Lunch:* To support the Live Below the Line Campaign, our Huntingfield Vinnies and Mini-Vinnies students hosted a Vinnies Rice Lunch. A number of students and staff took part and $80 was raised for Oaktree and Nepal.

* "Beanies for Nepal": In response to the devastating earthquakes that occurred recently in Nepal, the Huntingfield Faith and Mission leaders have planned a special fundraiser and prayer day for the people of Nepal which is on TOMORROW!. The day will involve all students wearing beanies (and free
dress on the Huntingfield Campus), for a gold coin donation, with all money raised going to Medecins Sans Frontiers (Doctors Without Borders) who are working hard to assist those affected by the earthquake. There will also be an all day prayer vigil in the Chapel at Huntingfield and prayer services on both campuses. Our Vinnies/Mini-Vinnies group will also be having a “Cake Stall for Nepal” to raise more funds. We hope all families and staff will support this worthwhile cause.

* **Vinnies Blanket/Doona/Sleeping Bag Drive:** Thanks to all the families who have donated to our Vinnies Blanket Drive. These donations are greatly appreciated by the Society of St. Vincent de Paul. If you haven't donated yet but would like to, you can drop your donations off at either College Office over the coming week. You can also make a cash donation if you wish towards this appeal, and we will use the money to buy some fleece blankets.

* **Vinnies/Mini-Vinnies Sleep Out:** Our Vinnies/Mini-Vinnies students have planned our annual “Sleep Out” to coincide with the National St. Vincent de Paul CEO Sleepout being held across the country. The aim of the sleep out is to raise awareness of the plight of homelessness in our country, to get an insight into how it must feel to be homeless, and to raise much needed funds for Vinnies to assist those who are homeless. The date for this year’s sleep out is next Friday 19th June. We have organised for Loui’s Van to come and bring soup and sandwiches for dinner, and, as the homeless have no access to any technology, we will spend the afternoon and evening playing interactive games, cards, board games etc and generally spending time with each other. It is hoped that the students can get some sponsors for their sleep out with all money raised going to Loui’s Van. Any donations over $2 are tax deductible.

**Grade 10 CSYMA Class:** Our Grade 10 CSYMA class has proven very popular with close to 30 Grade 10 students involved this term. They have been busy learning about the key elements of youth ministry, including Connection, Proclamation and Response. Yesterday they had a very interesting Q and A session with the visiting members of a Mission Team from America who are currently facilitating the Parish Mission. The CSYMA students will lead a session on Confirmation for all Grade Four classes next Tuesday 16th June.

**Parent Resource Library:** A number of parents accessed books from this library during our recent Goal setting interviews.

Here is a quote from one parent about the service:

“The resources available cover a wide and varied range of topics. The books borrowed recently provided specific relevant information. This is a great service provided to parents and carers. It's a great system.”
This library began as a result of a funding submission granted by the P & F. I continue to add new books as I find them. I hope many parents will continue to access these books as they are there for your use.

Leanne Prichard
Pastoral Associate