Parents and Friends Meeting
Wednesday, 13th May 2015

Meeting commenced with a Prayer: 7:15pm

Introduction of Committee and Staff:

**Attendees**

**Parents and Friends:** Dion Flanagan (President), Lizzie Donovan (Treasurer), Kate Broadhurst (Secretary), Angela Cassidy, Toni McGinniss, Bec Sward, Melissa Dance, Joanne Brooks, Philippa Morgan, Danielle Milic, Caroline Jager, Briar Ayliffe, Jimena Strk.

Staff: Joe Sandric, Brendan Gill, Leanne Prichard, Gerard Cronly, Dee Spaulding, Melissa Nichols, Kate Bridge, Su Heyward, Julia Wilson, Lisa Wheeldon, Matt Gardiner, James Wright, Catherine Sandric, Julie Osborne, Natasha Harris, Angie Broadby, and Nick Bakker.

**Apologies**

Elaine Doran, Selina Munro (Vice President), Wendy Nielsen, Tanya Griggs, Martina MacFarlane, Caterina Thompson, Melanie Crayford, Jenelle Vince and Simon Eade.

Confirmation of Previous Minutes

The 22nd April 2015 Meeting Minutes were confirmed as True and Accurate.

**Moved by:** Joe Sandric  **Seconded by:** Briar Ayliffe

Principal’s and Director’s Reports

Due to the funding submissions there was no Principal’s or Director’s Reports given. Please see Appendix A and Appendix B (located at end of the minutes) for a copy of the Principal’s and Director’s Reports for May.

Pastoral Report

Due to the funding submissions there was no Pastoral Report given. Please see Appendix C (located at end of the minutes) for a copy of the Pastoral Report for May.

Agenda Items

**4.1 Funding Submissions**

Dion calculated we have approximately $20 000 available for funding submissions this round. Summary of the 1st Round May Funding Submissions is as follows:

<table>
<thead>
<tr>
<th>APPLICANT</th>
<th>REQUEST</th>
<th>AMOUNT</th>
<th>DISCUSSION &amp; OUTCOME</th>
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<tr>
<th>Requestor</th>
<th>Request</th>
<th>Cost</th>
<th>Discussion</th>
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<tbody>
<tr>
<td>Brendan Gill and Gerard Cronly</td>
<td>Guided reading books, level 1-30, all students from P-4 will be able to use them, linked to TCEO curriculum framework. Good news for living. Full cost is $3560, school is putting $2000 in and requesting remaining $1560 from P&amp;F.</td>
<td>$1560</td>
<td>Discussion on books purchased by P&amp;F in the past. Brendan commented that KC has grown by 70 plus students in 3 years and there is always a need for more books and home readers. Approved: All - to the value of $1560 Opposed: None</td>
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<tr>
<td>Hui Tocker, Julia Wilson &amp; Polly Marriott - Grade 1</td>
<td>The Dandelion range of reading books and reading and writing activity books, which compliment the Letters and Sounds program.</td>
<td>$640</td>
<td>The Dandelion readers were purchased for Prep 2 years ago and have been used a lot in Prep. Grade 1 teachers would like to purchase the Grade 1 books to compliment the Letters and Sounds program. Approved: All - to the value of $640 Opposed: None</td>
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<tr>
<td>Rachel Honner, Andrea Reece &amp; Rosie Johnston - Kinder</td>
<td>A Laminator to be shared between the 3 classes. The Kinder laminator stopped working towards end of last year.</td>
<td>$330</td>
<td>Approved: All - to the value of $330 Opposed: None</td>
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<tr>
<td>Melissa Nichols - Prep</td>
<td>A3 drying rack for Prep N. Currently no space to dry paintings/creative work.</td>
<td>$199.90</td>
<td>Approved: All - to the value of $199.90 Opposed: None</td>
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<tr>
<td>Anna Bombardieri, Carol Reynolds &amp; James Wright - Grade 4</td>
<td>Replacement paint brushes for all Grade 4's and paint palettes for all Grade 4's. Also a drying rack on wheels for new Grade 4 art space, as none of the Grade 4 classes have an area for laying art work to dry.</td>
<td>$235</td>
<td>Query raised as to whether one drying rack would be enough, particularly as one Grade 4 class is upstairs. James advised that the Grade 4 teachers didn't want to ask for too much but one drying rack per class would be ideal. Queried whether other classes at KC also would benefit from a drying rack. Toni put the suggestion forward that we change submission to 3 drying racks. Dion called for a vote on funding submission as is (1 rack only) and Brendan to find out how many classes need a drying rack and come back with number required at next meeting. Approved: Majority - to the value of $235 Opposed: One</td>
</tr>
<tr>
<td>Angela McCarthy - Grade 5/6 Learning Centre HC</td>
<td>A3 Laminator for Learning Centre 2 to be used across 5 classes.</td>
<td>$500</td>
<td>Approved: All - to the value of $500 Opposed: None</td>
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| **Leanne Prichard & Gerard Cronly - HC** | **Microphone system to support the existing built in speakers of the Chapel at Huntingfield.** | **$700** | **Query was raised if the Parish could contribute. Leanne and Joe both commented that the Parish contributes quite a bit financially already.**  
**Approved: All - to the value of $700**  
**Opposed: None** |
|---|---|---|---|
| **Natasha Harris - HC** | **An industry standard coffee machine for VET hospitality. The coffee machine will be able to be used at functions by the VET students (pending training) at P&F functions and school fair.** | **$1000** | **Natasha advised that this coffee machine doesn’t have to be plumbed in and is fully automatic which will help students of IEP. VET do have one already but it is manual. Natasha is funding some of the machine from VET budget and asked P&F to fund $1000.**  
**Approved: All - to the value of $1000**  
**Opposed: None** |
| **Kate Bridge - HC** | **Tools and supplies for Robotics and ICT development. Will be used by all students involved in the ICT/Robotics classes and clubs at Huntingfield.** | **$2365** | **Kate advised that about 250 students at HC involved in ICT/Robotics classes and clubs. Brendan noted that the P&F funded original mindstorm kits making Robotics available for students. Dion queried if these kits were still in use, Kate advised that they were.**  
**Approved: All - to the value of $2365**  
**Opposed: None** |
| **Susan Heyward & Bree Crocker - HC** | **Construction of storage units with lockable cupboard fronts beside stage and in green room area, for storage of costumes and props.** | **$2000** | **It was noted that the $2000 is the final payment needed, the College has funded the majority. The question was raised as to whether the items currently stored in the shipping container would be transferred to the cupboards, and if so would the fair be able to use the shipping container to store fair items. Su advised that this could be a possibility.**  
**Approved: All - to the value of $2000**  
**Opposed: None** |
Simon Eade and Anne Blythe-Cooper - HC

Guitar amplifiers, a decent PA system and general equipment to boost current sound and lighting. Performance equipment needed for use in performances, drama, school assemblies and College Mass. Currently College is hiring or borrowing gear when needed for a large performance.

$5189

Leanne advised that last year $2500 was spent on hiring equipment for graduation. Joe raised that some of the equipment requested was for a specific purpose, mic for choir. Lizzie raised that it was extremely important to have good equipment. Dion queried where the $2500 came from and could the College contribute $2500 towards the submission. Brendan raised that with the building works at HC the College would be restricted in what they could contribute. Dion suggested deferring submission to next meeting and would like those requesting funding to come along to answer questions and for Joe to find out how much the College could contribute towards the equipment. **Deferred to Next Meeting.**

Catherine Sandric

To repair and restore the prayer garden at the Kingston Campus.

$4958.50

Catherine advised that she has also submitted the proposal to the Parish and is hoping that the Parish and P&F could each contribute half the funds and that it would be a joint community project. The issue of drainage was raised and whether or not the drainage issue has been resolved. All were in favour of the idea of funding to repair prayer garden but more information required in terms of drainage first. Brendan to organise quotes for addressing drainage problem for next meeting. **Deferred to Next Meeting.**

**Correspondence In/Out**

**External**

School Fundraising - School Fun Run and School Readathon
Published Authors Cookbook
Fundraising Made Easy

**Internal**

Kingston Campus Sausage Sizzle Flyer
Contact List - Grade 3’s (reissued)

Next Meeting 10th June 2015 - 7:20pm
Meeting concluded: 9:11pm
A short report given that there has been a small interval since my April report. There are many people to thank for their tremendous support of the students and staff:

- The students have enjoyed the Mothers’ Day Stalls, which were held at both campuses. Thank you to Martina McFarlane and her band of helpers for the lovely selection of gifts that the students were able to choose for their mothers and grandmothers. Martina is to be congratulated for her energy and commitment to purchasing quality gifts and for wrapping them so beautifully.
- Thank you to Selina Munro and her helpers for the successful Kingston Campus Sausage Sizzle.
- Thank you to Melanie Crayford for the superb job she is doing in organising and promoting the Entertainment Book fundraiser.
- Thank you to Angela Cassidy and Joanne Brooks for your enthusiasm and drive in starting the ball rolling for this year’s College/Parish Fair.

**STAFF NEWS ... ...**

Two of our staff members, Megan Taskunas and James Hickey recently celebrated their engagement.

**HIGHLIGHTS OF THE PAST THREE WEEKS ... ...**

We had a great representation of staff, students and parents at the ANZAC Day dawn service. It was gratifying that families supported the service in such numbers to honour those who fought and died in wars.
Grade 4 classes have been on camp and, by all accounts, everyone had a magnificent time and thoroughly enjoyed the activities on offer at Woodfield Lodge, Dysart.

Recently, one of the stalwarts of the P&F Association, Noel Fyfe, passed away. Noel, a life member of the P&F, was instrumental in the early days of the College in building up the stocks of the then St Aloysius School and was very active in the P&F in days gone by. Even up until a couple of years ago, Noel was selling apples from his orchards to assist the Parish and the College. Please keep Noel, his wife Frances, who passed away three months ago, and his family in your prayers.

This week is NAPLAN week, with Grade 3, 5, 7 and 9 students participating in tests in Language, Writing, Reading and Numeracy. Parents will receive individual reports for their children later in the year. We also receive trends evident in results to assist us in planning in teaching and learning.

Unfortunately, I have to give my apology for not being able to attend the P&F Meeting on Wednesday 13th May. I will be in the north-west of the State at Principals’ Meetings from Wednesday afternoon until Friday afternoon. Joe Sandric and Brendan Gill will be in attendance in my absence.

Several staff members will be in attendance at the meeting to provide details of their submissions for Round 1 of P&F Funding. I wish all present at the meeting good deliberations and decision making regarding allocation of funds. All submissions have great merit and have been submitted on behalf of the students and for teaching and learning.

Elaine Doran
10th May 2015.
Joint Director’s Report

For the College P&F

May, 2015

Monday A, 27th April
- Bibles for the Grade 7s during their Bugs and Bees

Tuesday A, 28th April
- 8.15am = Morning tea in the HC Staff Room for parents and friends
- 8.30am = Grade 7 and 8 Maths Relay in the LC1 Lab.
- RE Planning Day

Wednesday A, 29th April
- 3.30pm = Whole College meeting in LC1 on AITSL
- 7.00pm = College + Parish Fair meeting

Thursday A, 30th April
- 4W Camp

Friday A, 1st May
- 4W Camp
- G2 Excursion – significant buildings in Kingston

Monday B, 4th May
- Grade 5 and 6 Planning Day
- Primary ICT Network Meeting
- Kingston Campus PLT Meeting

Tuesday B, 5th May
- 1.30pm = Malware ICT Student Team mtg with Kate B
- KC Photographer on Campus

Wednesday B, 6th May
- Brendon G and Grade 9 and 10 selected students at UTAS for Science and Engineering Challenge
- Lunch = VINNIES RICE LUNCH
- 3.30pm = Penny Dilger from the CEO presenting workshop on planning the Daily 5 at the KC – Grade 5 and 6 staff attending
- G3s travelled to HC to walk cross country track
- Grade 4R Mass – Mothers’ Day + Morning Tea

Thursday B, 7th May
- Immunisations at 9.00am in the Library
- 2.00pm = KC Assembly – Joe + selected Student Leaders attending
- KC Sausage Sizzle
- KC Mothers’ Day Stall

Friday B, 8th May
- Grade 3 to 10 Cross Country at HC - cancelled

Monday A, 11th May
- 

Tuesday A, 12th May
- NAPLAN Testing
- 3.30pm = Whole College mtg led by Donna Bucher on Peer Coaching

Wednesday A, 13th May
- NAPLAN Testing

Thursday A, 14th May
- “Thursday Bell times”
- Assembly –hosted by 4B & Prep N 2.00pm
- NAPLAN Testing

Friday A, 15th May
Aboriginal Student Cultural Day with Leigh Oates (artist) and Catherine S
NAPLAN Testing

Appendix C

PASTORAL ASSOCIATE REPORT – May 2015

COLLEGE/PARISH LINKS:

Masses/Prayer Services:
* ANZAC Day Services: ANZAC Day was remembered in a special way on both campuses with reverent services and liturgies. A large number of students and staff also attended the dawn service on Kingston Beach.

* Mothers’ day Mass: Last week, we had a very beautiful Mothers’ Day Mass at the Kingston Campus with many mothers and grandmothers attending, and staying on for a cuppa afterwards. Special thanks to Carol Reynolds and the children in 4R for preparing the Mass, and for making the lovely tissue flower gifts.

* Christian Meditation: I have spent the last couple of weeks visiting most Kingston Campus classes to introduce Christian Meditation as a form of prayer. We are having a real focus on this form of prayer at Kingston this term.

OUTREACH:
*Live Below the Line: Last week, a small group of students and staff took on the challenge of living on $2 a day for food for five days to stand in solidarity with the 1.2
billion people in the world who have to do this every day. They all did a fantastic job and raised funds to support the Oaktree Foundation’s educational programs in Timor Leste and Cambodia. Thanks to those parents who supported this campaign in any way.

*Vinnies Rice Lunch*: To support the Live Below the Line Campaign, our Huntingfield Vinnies and Mini-Vinnies students hosted a Vinnies Rice Lunch. A number of students and staff took part and $80 was raised for Oaktree and Nepal.

*ANZAC Day Badge Selling*: A small group of Grade 7 & 8 students sold badges at Kingston Town for the Kingston RSL before ANZAC Day. They assisted the RSL to raise around $1200 on the day, as well as promote our College with lots of people commenting on our lovely uniform and the politeness of our students.

*Loui’s Van Biscuit Drive*: This outreach activity continues to be well supported by families at the Kingston Campus. Thanks so much to everyone for their support, and to Mrs Andrea Watt for all her hard work coordinating this program.

*Vinnies/Mini-Vinnies*: Our Vinnies/Mini-Vinnies students continue to meet regularly and enthusiastically! This term they are planning a blanket, doona and sleeping bag drive for Vinnies which will start in the coming fortnight, and their annual “Sleepout” on Friday 19th June.

*"Helping Hands for Nepal"*: In response to the devastating earthquakes that occurred recently in Nepal, the Huntingfield Faith and Mission leaders are busy planning a special fundraiser and prayer day for the people of Nepal. The day will involve a free dress day for both campuses, for a gold coin donation, with all money raised going to Medecins Sans Frontieres (Doctors Without Borders) who are working hard to assist those affected by the earthquake. There will also be an all day prayer vigil in the Chapel at Huntingfield and prayer services on both campuses. More details about this special day will be in upcoming newsletters.

Sacramental Program: Thank you to all families that attended the first session of sacramental preparation for Confirmation and First Eucharist on Tuesday 28th April. Our next session is on this Saturday afternoon starting at 4pm. The candidates will then be presented to the Parish at the 6pm Mass, and all families are invited to stay for soup and sandwiches after the Mass. For catering purposes, please send the RSVP slip back to the Office by Friday. If you have any questions about the Sacramental Program, please give me a call on 0409434784.

*Grade 10 CSYMA Class*: Our Grade 10 CSYMA class has proven very popular with close to 30 Grade 10 students involved this term. They have been busy learning about the key elements of youth ministry, including Connection, Proclamation and Response.
They will run a session on Confirmation for all Grade Four classes on Tuesday 16th June.

**Parent Resource Library:** A number of parents accessed books from this library during our recent Goal setting interviews. Here is a quote from one parent about the service:

“The resources available cover a wide and varied range of topics. The books borrowed recently provided specific relevant information. This is a great service provided to parents and carers. It's a great system.”

This library began as a result of a funding submission granted by the P & F. I continue to add new books as I find them. I hope many parents will continue to access these books as they are there for your use.

Leanne Prichard