Dear Parents/Guardians,

Your son begins his first day of VET Construction/Engineering in 2015 next Wednesday the 18th February and will occur every Wednesday A for 17 days. The dates for each of these are on the Electronic College Calendar on the College Website.

Just a few reminders about the first day:

• Students are to make their own way to and from St. James on the days they are rostered to be there.
• Students are to be in Formal Uniform (minus the blazer) on the days they come to St. James and to have the equipment needed for a full day of study.
• Students are to follow the College Rules of St. James and follow the directions of all St. James staff.
• Students will participate in a study program, supervised by me, to catch up with all work missed on the day they are at St. James.
• As a family, you are responsible for the fees and materials charges.
• Failure to follow the above listed understandings will see the student cease enrolment in the program.
• We have made arrangements for SACC VET students to have a personal locker to store any PPE they wish to leave here in the workshop Can you ensure your child comes with a padlock to lock their lockers up with.
• Make sure your child comes on the first day with a form of ID required for student USI (The RTO i.e GYC) will arrange a USI for each student - we just need to obtain a copy of ID. (Forms of identification for USI’s are: Medicare Card, Australian Passport, Birth Certificate, Citizenship Certificate, Immigration Card, Certificate of Registration by Descent and Driver’s Licence. As part of the RTO, we need to keep a copy of this ID on file.)

If you have any questions, please ring me at the College

Thank you.

(Mr) Joe Sandric
Huntingfield Campus Director